

## Getting Started

All applicants to The Met’s Fellowship Program must apply online through the following submission portal: [https://webportalapp.com/sp/met\\_museum\\_fellowships\\_science](https://webportalapp.com/sp/met_museum_fellowships_science)

After creating an account and logging in, all applicants must fill out the following “Profile” section. This section can be updated at any point throughout and after the application process.

### Profile

Personal Information

Mailing Address

Education

Professional Affiliation (if applicable)

After filling in the “Profile” section, applicants must fill out an application form and request letters of recommendation. Applicants may only apply for one fellowship type per application cycle. The only exception to this is the Fellowship in History of Art and Visual Culture, for which applicants may apply concurrently with the Leonard A. Lauder Fellowship and the Andrew W. Mellon Curatorial Fellowship. Applicants must check off each fellowship for which they are applying in the “Application Form.” Sections asking for required materials will then automatically populate. Required materials for each fellowship category in the application form can be found in subsequent sections of this document.

To request letters of recommendation, applicants must click on the “Letters of Recommendation” tab. Guidelines for adding recommenders and monitoring recommendations will be found on that page. We require three (3) letters of recommendation, at least one academic and one professional, none of which may be written by current Met staff members. *Applicants eligible to apply to more than one category of fellowship should submit three recommendations for EACH fellowship category.* Current fellows who are applying for a renewal of their fellowship must submit two (2) recommendations.

## Conservation Fellowship and Scientific Research Fellowship Application

**The deadline for all application materials, including transcripts and letters of recommendation, is the first Friday in December at 5 pm EST / 10 pm GMT. Late materials will not be accepted.**

The Met offers junior- and senior-level fellowships in conservation and scientific research and a two-year Research Scholarship in Photograph Conservation.

- Junior conservation fellowships and scientific research fellowships are intended for those who have recently completed graduate-level training.
- Senior conservation fellowships and scientific research fellowships are intended for well-established professionals with at least eight years of experience in the field and a proven publication record, or those who have their PhD in hand by the application deadline.



- The Research Scholarship in Photograph Conservation is a two-year fellowship intended for those who have a graduate degree in conservation or equivalent experience and should be completely committed to the conservation of photographs as his or her area of specialization.
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**Select the fellowship for which you are applying** [sections will automatically populate based on selection]

Junior Conservation or Scientific Research Fellowship  
Senior Conservation or Scientific Research Fellowship  
Research Scholarship in Photograph Conservation

**Curriculum vitae** [document upload; no page limit]

**Statement of interest and intent (1,000 words maximum)** – *Junior Fellowship applicants only*  
[document upload]

In a statement, describe why The Met is uniquely suited to your fellowship objectives, what you expect to accomplish during the fellowship period, and how you will utilize the Museum's resources and collections to achieve your goal.

**Project proposal (1,000 words maximum)** – *Senior/Postdoctoral Fellowship and Research Scholarship in Photograph Conservation applicants only*

**Upload as a single document in the following order:**

- A project proposal (1,000 words maximum) specifying why The Met is uniquely suited to your fellowship objectives, what you wish to accomplish during the fellowship period, and how you can utilize the Museum's resources and collections to achieve your goals
- A tentative schedule of work to be accomplished during the fellowship period. If you are a postdoctoral fellow, please specify if you are applying for a term less than one year.

**Please provide a brief description of your proposed project below (25 words maximum)** – *Senior Conservation or Scientific Research Fellowship and Research Scholarship in Photograph Conservation applicants only*

[See examples for how to format project descriptions [here](#)]

**Write a response of 250 to 500 words to one of the prompts below** [short answer]

- Some individuals have a background, identity, skill, or experience that is so meaningful they believe their application would be incomplete without it. If this sounds like you, then please share your story.
- The Met's Fellowship Program is committed to fostering multiple perspectives that both expand and challenge our understanding of material and visual culture, contributing to a more inclusive, diverse, and equitable discipline. Tell us how your work and experience reflect and advance these values.

- Tell us how a recent or current crisis in your locality (or another locality) has shaped your thinking and describe how you have responded to it in your research or your professional and/or personal activities.

**Applicants to the Paper Conservation Department only** – Submit two treatment reports and associated documentation with explanations justifying the reason for treatment and decisions entering each stage of treatment (750 words maximum). [\[document upload\]](#)

**Transcripts** – If you have not yet completed your PhD, you must upload a copy of your undergraduate transcript and graduate transcript. If you have transcripts from more than one institution for either category (undergraduate or graduate), please upload them as one combined file.

We are unable to accept files that are encrypted or protected, even if they were sent this way by your institution. Please print out the transcript, rescan it, and submit the new file in order for it to be uploaded with your application properly.

**Graduate transcript(s)** [\[document upload; no page limit\]](#)

**Undergraduate transcript(s)** [\[document upload; no page limit\]](#)

**Please list any other fellowships or grants for which you have applied in the same period.** [\[short answer; no word limit\]](#)

**IMPORTANT:** See the Conservation Fellowship and Scientific Research Fellowship Application Evaluation Rubric included below.

## CONSERVATION FELLOWSHIP AND SCIENTIFIC RESEARCH FELLOWSHIP APPLICATION EVALUATION RUBRIC

	Exemplary (3 points)	Satisfactory (2 points)	Weak (1 point)	SCORE
<b>Criterion A:</b> <i>Advancing The Met's DEIA Commitments</i>	The application materials <b>substantially advance</b> sections 7 and/or 8 of the <a href="#">Museum's DEIA commitments</a> and <b>make insightful</b> connections to the applicant's academic interests, personal aspirations and critical thinking.	The application materials <b>somewhat relate to</b> sections 7 and/or 8 of the Museum's DEIA commitments and <b>make scant</b> connections to the applicant's academic interests, personal aspirations and critical thinking.	The application materials <b>do not relate to</b> sections 7 and/or 8 of the Museum's DEIA commitments and <b>do not make any</b> connections to the applicant's academic interests, personal aspirations and critical thinking.	
<b>Criterion B:</b> <i>Skills, Technical Insights and New Approaches</i>	The applicant's background, education or experiences <b>significantly reflect</b> a strong skill set, technical insights, treatment experience and/or will <b>significantly contribute</b> to the Conservation or Scientific Research field.	The applicant's background, education or experiences <b>partially reflect</b> a strong skill set, technical insights, treatment experience and/or will <b>partially contribute</b> to the Conservation or Scientific Research field.	The applicant's background, education or experiences <b>does not reflect a</b> strong skill set, technical insights, treatment experience and/or will <b>not</b> contribute to the Conservation or Scientific Research field.	
<b>Criterion C:</b> <i>Feasibility and Relevance to The Met</i>	The applicant <b>persuasively</b> demonstrates that their goals are feasible and would benefit from resources specific to The Met, such as staff, collections, department instrumentation and libraries.	The applicant <b>makes an attempt to</b> demonstrate that their goals are feasible and would benefit from resources specific to The Met such as staff, collections, department instrumentation and libraries.	The applicant <b>does not</b> demonstrate that their goals are feasible and would benefit from resources specific to The Met such as staff, collections, department instrumentation and libraries.	
<b>Criterion D:</b> <i>Contribution to a Diverse and Inclusive Fellowship Cohort</i>	The applicant's background, education or experiences <b>significantly reflect</b> underrepresented communities and fields in ways that contribute toward a more diverse and inclusive cohort.	The applicant's background, education or experiences <b>partially reflect</b> underrepresented communities and fields in ways that contribute toward a more diverse and inclusive cohort.	The applicant's background, education or experiences <b>does not reflect</b> underrepresented communities and fields in ways that contribute toward a more diverse and inclusive cohort.	